

## **Lotus Notes**

# **N7D770 Managing IBM Lotus Domino 7 Servers and Users**

**Length: 2 Days**

**Course Description:** Students will perform standard server maintenance and troubleshooting tasks. Students will also register and maintain Notes and non-Notes users.

**Prerequisites:** The prerequisites for this course include completion of the following IBM Lotus Domino 7 courses or equivalent knowledge, skills, and experience:

- (Required) IBM Lotus Domino 7 System Administration Operating Fundamentals
- (Recommended) Building the IBM Lotus Domino 7 Infrastructure completion of the following IBM Lotus Domino 7 courses or equivalent knowledge, skills, and experience:
- (Required) IBM Lotus Domino 7 System Administration Operating Fundamentals
- (Recommended) Building the IBM Lotus Domino 7 Infrastructure

**Audience:** The target audience for this course is system administrators new to Domino who are responsible for:

- Monitoring and maintaining an existing Lotus Domino 7 infrastructure.
- Managing Notes and non-Notes users in a Domino domain system administrators new to Domino who are responsible for:
- Monitoring and maintaining an existing Lotus Domino 7 infrastructure.
- Managing Notes and non-Notes users in a Domino domain.

### **Topics Covered:**

This course covers the following topics:

#### **Managing Users**

- Moving a user's mail file
- Changing a user's name
- Acting on name change requests
- Changing a user's location in the hierarchy
- Extending a Notes ID
- Deleting users
- Setting up roaming users

#### **Managing Groups**

- Changing a user's group membership
- Managing groups
- Renaming groups
- Deleting groups

#### **Managing Non-Notes and Notes Clients**

- Setting up browser clients
- Configuring Smart Upgrade
- Enabling Smart Upgrade tracking

#### **Managing Servers**

- Using the server console window
- Defining a backup process
- Enabling Transaction logging
- Analyzing activity data

- Automating server tasks

### **Updating Servers**

- Searching for server references in a domain
- Setting up authentication with other Domino organizations
- Changing server access
- Decommissioning a server
- Recertifying a server ID
- Changing administrator access

### **Setting Up Server Monitoring**

- Identifying mechanisms for collecting server information
- Starting the Statistic Collector task
- Creating event generators
- Creating event handlers
- Choosing a notification method in an event handler
- Creating probes
- Enabling agent logging

### **Using Domino Domain Monitoring**

- Creating and configuring Domino Domain Monitoring probes
- Using Domino Domain Monitoring

### **Monitoring Server Performance**

- Viewing Domino Domain Monitor events
- Viewing real time statistics
- Viewing statistics with Server Monitor
- Using the Domino Web Administrator
- Using the Domino Console

### **Resolving Server Problems**

- Solving authentication and authorization issues
- Troubleshooting replication problems
- Troubleshooting connection problems
- Solving agent manager issues
- Recovering from a server crash
- Configuring Automatic Diagnostic Collection and the Fault Analyzer

### **Resolving User Problems**

- Troubleshooting workstation problems
  - Recovering from a workstation crash
  - Troubleshooting database issues
  - Troubleshooting connection problems
  - Tracking user mail messages
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